



Careers

EXCELLING OPPORTUNITIES

The Mauritius Commercial Bank (Maldives) Pvt Ltd has for the last 14 years been actively contributing to the enhancement of the banking sector in the Maldives, offering a comprehensive range of services to meet the needs of its valued customers. Our continued success will depend on our capacity to be attentive and innovative to our key stakeholders, including our clients and personnel.

We currently have an opportunity for a proactive and dynamic individual with a strong analytical mindset. If you wish to be part of our team, we invite you to explore the following job vacancy.

ASSISTANT FINANCE MANAGER

Job Purpose

Assist the Finance Manager in the supervision of the daily activities relating to the Bank's finance, accounting, tax, audit, budgeting, reporting, administrative and treasury functions whilst ensuring all process and procedures are being respected and are in line with local regulations and MCB Group norms.

Main Responsibilities

- Assist the Finance Manager in ensuring that the finance business unit is fully compliant in terms of all relevant laws, codes, rules, regulations, policies, procedures and accounting standards of best working practice in order to minimize financial losses and protect the good name and reputation of the MCB Group.
- Provide appropriate information to substantiate the Bank's Balance sheet and Profit & Loss entries.
- Monitor the Bank's liquidity positions and prepare information required for the investments of the Bank.
- Effect all the payments for vendors while ensuring budgetary controls.
- Verify, the accuracy of all accounting entries related to closing of books posted and calculated by team members for the preparation of monthly accounts in line with set standards and procedures within the given delegated authority Limits.
- Provide accurate and error free financial information to all stakeholders at all times.
- Generate all the management accounts on timely manner for the preparation of monthly accounts.
- Prepare the regulatory returns and ensure submission before established deadline.
- Participate in projects where contribution on the finance & accounting aspects are required.

Benefits

- Attractive remuneration and benefits will be offered to the right candidate.

Requirements

- Finance and Accounting related Bachelor's degree and/or a Professional Qualification (ACCA, ACA, CIMA).
- Should have minimum three years' experience in Accounting and Finance, Banking, Budgeting, Risk Management, Treasury or related fields.
- Sound knowledge of banking financial statements, IFRS requirements and local banking and tax regulations will be an advantage.
- Strong Knowledge in Microsoft Excel and PowerPoint applications.
- Excellent communication and presentation skills.

Only candidates meeting the above criteria need to apply along with their CV, copy of National Identity Card, attested, and accredited copies of certificates addressed to:

Human Resources
The Mauritius Commercial Bank (Maldives) Private Limited
H. Sifa Building, Male'
careers@mcbmaldives.com

Closing date for application:
04th September 2022