



Careers

EXCELLING OPPORTUNITIES

The Mauritius Commercial Bank (Maldives) Pvt Ltd has for the last 13 years been actively contributing to the enhancement of the banking sector in the Maldives, offering a comprehensive range of services to meet the needs of its valued customers. Our continued success will depend on our capacity to be attentive and innovative to our key stakeholders, including our clients and personnel.

TEMPORARY STAFF (TELLER/CUSTOMER SERVICE REPRESENTATIVE)

MCB Maldives invites individuals who fulfil below requirements to apply for Temporary position as Teller/ Customer Service Representative for a three (03) month temporary contract.

Responsibilities

- Perform cashiering and non-cashiering transactions in a timely and efficient manner
- Perform timely till reconciliations and verification of reports on a daily basis
- Ensure proper cash management
- Deal efficiently with customer requests for products and services
- Ensure proper maintenance of customer data
- Ensure adherence to bank's policies and procedures to maintain high level of integrity and ethical standards

Requirements

- GCE A 'Level or Equivalent Qualification
- Work experience in handling cash will be an advantage
- Ability to work under pressure
- Good communication and interpersonal skills
- Good knowledge of written and oral communication in English

Only candidates meeting the above criteria need to apply along with their CV, copy of National Identity Card, attested and accredited copies of certificates addressed to:

Human Resources
The Mauritius Commercial Bank (Maldives) Private Limited
H. Sifa Building, Male'
careers@mcbmaldives.com

**Closing date for application:
17th August 2021**

